



## Frequently Asked Questions

### **Q: How do I sign up and pay for the class?**

**A:** The first step is to completely fill out the Registration Form.

To submit the registration form, you can choose from the options below:

- Email the completed registration form to [dekalb.eh@dph.ga.gov](mailto:dekalb.eh@dph.ga.gov)  
Once received and processed, you will receive confirmation via email.  
If you have opted to pick up the book, please pick it up at least 1 week prior to the class.  
If you have opted to have the book mailed, your book should arrive in 5-7 days.
- Or, Bring the completed application and a form of payment (check, credit card, exact cash) & a state issued photo ID to our office at [445 Winn Way, Suite 320, Decatur, GA 30030](#).  
The registration form and payment will be processed on-site, and your book will be issued.

### **Q: How soon do I need to register?**

**A:** Class registration closes 14 calendar days (2 weeks) before the date of the first class. You must register and pay at least 14 calendar days before the date of the first class to ensure your spot.

### **Q: What is the difference between the 1 Day class versus the 2 Day Class?**

**A:** Both classes cover the same core content, but the 1 Day class is faster paced and a little less detailed. The 1 Day class may be a preferred option for someone who is getting re-certified. For either class, reading the book and studying is necessary to be successful on the exam.

### **Q: What do I need to bring to class with me?**

**A:** You must bring:

- A photo ID with signature (e.g. driver's license, state ID, student ID, military ID, employee ID, U.S. green card, or valid passport)
- Your ServSafe book with the scantron sheet intact
- Pen/pencil and paper to take notes on

### **Q: Do I need to read the book?**

**A:** Yes, you must read and review the book before the first class. The class will go over core concepts from the book, but it will not cover every detail. To be successful on the exam you will need to read the book, be attentive in class, and study.

### **Q: Is the class offered in multiple languages?**

**A:** The class is only offered in English at this time. However, the book is available in English, Spanish, Chinese and Korean and the exam is available in English, Spanish, Korean, Chinese, Japanese, and French-Canadian.