DeKalb PUBLIC HEALTH

Looking for Work That Matters? **We're Hiring!** Join Our Team.

We are Accepting Applications for the Following Position:
Systems Administrator 3 (10038)

Founded in the 1920s and headquartered in Decatur, GA, DeKalb Public Health (DKPH) works to protect, promote and improve the health and well-being of all DeKalb County residents.

Our vision is for a healthier DeKalb where all residents have equitable access to public health resources and live healthy lives. If you have a passion for people and are looking to make an impact on the health of the community, we invite you to join our team! For more information about our agency please visit dekalbpublichealth.com.

POSTING DATE: 09/24/2024   **APPLICATION DEADLINE:** 10/8/2024

EXCEPTIONAL BENEFITS INCLUDE:

- 13 Paid Holidays
- 3 Weeks Annual Leave
- 3 Weeks Sick Leave
- Flexible Schedules within our core working hours of M-F 8:15am-5pm

- Pension Plan
- Employer 401K Match
- Payroll Deductible Health Benefits
- Payroll Deductible Flex Benefits
- Flexible Spending Accounts

- Worksite Wellness
- Diverse Workforce
- Opportunities for Growth
- Hybrid teleworking option for eligible positions after probation

LOCATION: Richardson Health Center
DIVISION/DEPARTMENT: Director's Office
SALARY INFORMATION: $73,759.76 Annually / Pay Grade N / Job Code ITP042

DUTIES: Under broad supervision, installs, configures, and supports a local area network, wide area network, internet system, computers, desktops and/or mobile devices. Performs necessary maintenance to support network availability. Performs job responsibilities with minimal supervision. Advises management on the technical feasibility and critical factors in the adaptation of automated systems to the service delivery. Analyzes operations to determine business requirements and needs. Designs, configures, and tests computer hardware, networking software and operating system software. Determines clients' network requirements and recommends optimum network solutions. Diagnoses hardware and software problems, replace defective components. Monitors network performance to determine whether adjustments need to be made. Operates consoles to monitor performance of the computer systems and networks, and to coordinate computer network access and use. Performs data backups and disaster recovery operations. Performs routine network startup and shutdown procedures and maintain control records. Plans, coordinates, and implements network security measures to protect data, software, and hardware. Serves as job expert or organization resource in assigned area

MINIMUM QUALIFICATIONS: High school diploma/GED and two (2) years of experience at the lower-level Systems Administrator 2 (ITP041) or position equivalent.

ALL APPLICANTS MUST APPLY FOR THIS POSITION & COMPLETE APPLICATION IN: "Career Opportunities" at Job Opportunities | Locations: dekalb county | Sorted by Posting Date descending | JOB OPPORTUNITIES (governmentjobs.com) *If you require accommodations under the American Disability Act (ADA), email request by the closing date of this announcement to:* jannise.gray1@dph.ga.gov.

DEKALB PUBLIC HEALTH IS AN EQUAL OPPORTUNITY EMPLOYER.