



## **RESIDENTIAL POOL PLAN SUBMITTAL REQUIREMENTS**

1. **Submit payment of \$150 for the plan review.**
  - a. You can submit payment by email via credit card authorization form or mailing check payment to 445 Winn Way, Suite 320, Decatur, GA 30030
2. **Complete Residential Swimming Pool Agreement & Requirements Form.**
  - a. Homeowner must complete, sign, and agree to the terms in the application.
  - b. Contractors must complete and sign their portion of the application.
3. **Survey Site Plans.** Submit at least 2-3 copies of the survey site plan. Clearly show and label the location of the home, the pool and equipment, location of fence completely surrounding the pool, location of self-latching/self-closing gate and location of septic tank and field lines.
4. **Septic or Sewer?** Indicate on survey site plan whether your residence is on septic or sewer.
  - a. Septic- Verify that pool does not interfere with the septic tank, field lines or system replacement area. If you have a septic diagram, please submit it with the application and plans.
5. **Self-latching/Self closing Gates**
  - a. Provide information on the latch that will be used for self-closing/self-latching gate. Include the make and model, height of gate and pictures. If it is existing, provide a picture and height of gate.
6. **Fences**
  - a. Clearly differentiate all existing and proposed fences on survey site plan.
  - b. For a proposed fence, provide a specification sheet and/or fence diagram. Include the following:
    - i. Location of fence, completely surrounding the pool
    - ii. Material of fence
    - iii. Dimensions of fence
    - iv. Distance between pickets
  - c. For existing fences, take several pictures of the fence. Include different angles.
7. **Submittal Process.** Submit all required items via email or mail. Once the review is complete, an inspector will contact you. The department will stamp and keep one set after the review is completed. The remaining plans will be returned to owner/contractor.
8. **Site Visit.** The department may request to visit your property to review conditions of existing fence or if you plan on using neighbor's fence as a barrier. We will notify you to schedule, if needed.



## RESIDENTIAL POOL FENCE REQUIREMENTS

- The pool must be completely surrounded by approved fence to prevent trespassing.
- Fence and gate must be at least 5 feet with no openings larger than 4 inches.
- Fence must not include any hand holds or footholds.
- No climbable objects within 3 feet of barrier.
- All gates must self-close and self-latch.

- If a chain link fence is desired, the mesh opening cannot be more than 1 ¼ inch.



NOTE: you can use slats if chain link fence is existing and if mesh openings are too big

- If a wood fence is proposed or is existing, the horizontals/verticals posts must be facing the house. No foot holds or hand handles exist outside of the pool.



- If a steel or aluminum fence is desired, bottom to first top horizontal must be at least 48" inches apart.



Maximum 4 inch gaps between pickets

These two horizontals must be at least 48 inches apart. The fence still needs to be 5 feet or greater.