REQUEST FOR QUOTE (RFQ) No. 27-2027-RFQ16
Radiology Interpretation Services

November 9, 2026

DUE DATE
Tuesday, December 1, 2026, at 2:30 p.m. EST.

Bids shall only be accepted via email at:
dkphsolicitations@dph.ga.gov
Subject line: RFQ16 *Quote Radiology Interpretation Services*

Any bid submitted in any other format (paper, fax, mail, etc.) will not be accepted.

Instructions to Bidders:

1. All communications regarding this solicitation must be directed to the Procurement and Contracts Supervisor, Shakera Hall, shakera.hall@dph.ga.gov.

2. All questions or requests for clarification must be sent via email at dkphsolicitations@dph.ga.gov. In the subject line, use ***RFQ Questions – Quote Radiology Interpretation Services.*** Questions are due no later than **Tuesday, November 17, 2026, at 2:00 p.m. EST.** Questions received after this date and time may not be answered.

3. Questions and clarifications will be answered in the form of an addendum. Any addenda, schedule changes, and other important information related to this solicitation will be posted on the Georgia Procurement Registry and DKPH website, and it is the Offeror's responsibility to check the Georgia Procurement Registry and DKPH website for any addenda or other communications related to this solicitation.

4. DeKalb Public Health reserves the right to reject all bids and to waive technicalities and informalities and make an award in the best interest of DeKalb Public Health.

5. DeKalb Public Health is not responsible for any technical difficulties. It is highly recommended that all potential contractors submit their proposals before the due date of this solicitation.

SUBMISSION COVERSHEET
COMPLETE AND RETURN THIS PAGE ALONG WITH THE LIST OF ITEMS BELOW

REQUEST FOR QUOTE
Radiology Interpretation Services

Company Name			
Contact Person			
Address			
Email		Phone	

You must complete and submit copies of the following items:

1. **SUBMISSION COVERSHEET** (page #2)

2. **Exhibit A**: COST PROPOSAL must be submitted with the Contractor's bid and be titled, "Cost Proposal / Company Name."

By submitting a response to the RFQ, the contractor is acknowledging that the contractor:
1. Has read all the information and instructions, and
2. Agrees to comply with all the terms and conditions, information, and instructions contained in this RFQ.

Person Authorized to Sign on Behalf of the Contractor:

Signature: _____

Printed Name/Title_____

1. OVERVIEW

a. DeKalb Public Health (DKPH) is seeking bids for radiology services through which DeKalb Public Health (DKPH) can send x-rays for interpretation and receive a comprehensive report of findings from the radiology images. DKPH may award more than one vendor.

2. SCOPE OF WORK

Contractor and DKPH Agreements

a. Contractor agrees to:

a. Review x-rays provided by DKPH for evaluation.
b. Interpret x-rays performed and provided by DKPH for evaluation.
c. Prepare comprehensive reports of findings from diagnostic imaging procedures.
d. Provide a 95% or greater diagnostic accuracy rate across all images being interpreted.
e. Communicate the results of the diagnostic x-rays to DKPH via Physician Review System (PRS).
f. Provide DKPH with a copy of the transcribed report for each exam within 24-72 hours.
g. An option for performing STAT readings on urgent images is preferred.
h. Notify DKPH's designated radiology personnel within 1-hour of all significant findings. This notification includes 1-hour notices to DKPH designated radiology personnel on weekends and holidays for significant findings.
i. Provide access and assist in the technical setup of its Picture Archiving and Communication System (PACS) for DKPH designated radiology staff, for submission of all diagnostic images for review, analysis and report.
j. Provide DKPH designated radiology personnel with access to its PRS to review reports as they are completed.
k. Meet with the Radiology Team within seven (7) business days in full contract execution for implementation training.
l. Notify DKPH of any and all adverse actions to occur relative to its licenses or certifications as issued by the American Board of Radiology for all radiologists to provide services(s) under this contract.
m. Charge a unit fee per interpretation as outlined per Section 4 (Billing).

b. The contractor has the right to:
   a. Determine the form and number of images necessary for interpretation.
   b. Reject images the contractor does not determine to be of sufficient diagnostic quality; however, no fee shall be charged if the image is rejected.

c. DKPH agrees to:
   a. Work closely with the contractor to make sure the radiologist has everything he or she needs to perform the duties required. DKPH will:
      i. Have x-rays performed by a trained radiologic technologist.
      ii. Deliver the x-rays to the contractor via PACS.
      iii. Ensure the x-rays submitted to the contractor are permanently identified with:
         1. Patient name;
         2. Date of birth;
         3. Date of exam;
         4. X-ray number; and
         5. Name of facility
   b. Provide a written request to accompany each exam.
   c. Submit for comparative purposes only, prior diagnostic images, if available.
   d. Provide contractor primary and secondary contact persons for reporting of all image findings.
   e. Review images and reports for accuracy using DKPH's onsite part-time radiologist.
   f. Meet with Contractor within seven (7) business days of full contract execution for implementation training.
   g. Reimburse contractor within 30 days of invoice receipt.

3. Types of radiology services requiring interpretation
   a. Posteroanterior (PA) or anteroposterior (AP) and lateral CXR view (i.e., two images) on children less than ten years of age.
   b. Posteroanterior (PA) CXR view on adults and children ten years of age and older (and a lateral view, if ordered by referring physician).
   c. Chest apical lordotic view ("coned" or full).
   d. Decubitus or oblique chest views.
   e. Other plain film studies as required.

4. **Billing**
    a. Contractor will charge a unit fee per interpretation; an example of prices used in previous contracts is outlined below.
    b. Contractor will prepare and send a monthly invoice to DKPH based on the number of remote reads and type of radiology service requiring an interpretation.
5. **Expected volume**
    a. DKPH expects to send approximately 20-40 images per month for remote reading, based on the average number of images submitted for interpretation between February 2026 and June 2026. This number is subject to change based on demand for radiology services and could vary from month to month.
    b. Recent number of X-ray interpretations by month:
        i. June 2026 - 36
        ii. May 2026 - 23
        iii. April 2026 - 40
        iv. March 2026 - 41
        v. February 2026 – 23

6. **OWNERSHIP OF INTELLECTUAL PROPERTY AND INFORMATION**
    a. Contractor agrees that DKPH is the sole owner of all information, data, and materials that are developed or prepared subject to this Agreement. Contractor or any sub-contractor is not allowed to use or sell any information subject to this contract for educational, publication, profit, research or any other purpose without the written and authorized consent of DKPH. All electronic files used in connection to this Agreement, which are by definition, any custom software files used in connection to this Agreement, (collectively, the "Software"), shall be turned over to the DKPH for its use after termination hereof and Contractor shall have no interest of any kind in such electronic files. Any required licenses and fees for the Software or other required materials shall be purchased and/or paid for by Contractor and registered in the name of the DKPH, if possible. The Software as defined hereunder, specifically excludes all software, documentation, information, and materials in which Contractor has pre-existing proprietary rights and/or has otherwise been licensed to Contractor prior to this Agreement, and any upgrades, updates, modifications or enhancements thereto.

b. Contractor agrees to provide at no cost to DKPH any upgrades to any software used in connection with this Agreement which may be subsequently developed or upgraded for a period of three (3) years from the date of completion of the work under the Agreement, except in the case of commercial Software licensed to DKPH. Any information developed for use in connection with this Agreement may be released as public domain information by DKPH at its sole discretion.

7. RECORDS RETENTION AND DESTRUCTION

a. Contractor shall follow the guidelines for records retention and destruction specified in its HIPAA Business Associate Agreement, if any, in DKPH policies, and in any federal, state, or local grant terms under which it is providing a service or good, whichever may apply. In no event shall the Contractor retain or destroy records in a manner that threatens or compromises the security of protected health information, personally identifiable information, or confidential information of any other type.

3.1 SUBMISSION REQUIREMENTS

Bids must be submitted referencing each Section below.

Section 1- History and Organizational Structure of the Firm

Provide a cover letter introducing the company and including the corporate name, address and telephone number of the corporate headquarters and local office. The name, email address, and phone number of one individual who will serve as the company's primary contact with DKPH for contract negotiation, as well as the name of the project manager. A brief history of the company and the present organizational structure of the firm, describing the management organization, permanent employees by discipline, and this project's coordination structure; if the firm is a partnership, indicate the name of all partners, if incorporated, indicate where and when. If the Contractor has changed names or incorporation status within the last five (5) years, then please list all of such preceding organizations and a brief reason for the change. Contractor shall also provide a business license indicating that the Contractor can conduct business in DeKalb County, Georgia. Further, Contractor shall provide documentation showing that the Contractor is properly registered to conduct business in the State of Georgia. Contractor acknowledges and agrees that any business license and registration must remain current for the duration of the contract and such documents are material term to this agreement.

Section 2 - Company Qualifications and Experience

1. Detail your experience in providing each service outlined in the Scope of Work. Give specific, relevant examples of prior projects of similar scope and nature.
2. Provide your company's current timelines for the various processes and turnaround time for each task requested in this RFQ.

Section 3 – Cost

Provide your cost on the DKPH bid schedule form, attached as Exhibit B.

4.1 EVALUATION

Contract award(s) will be made to the Contractor(s) that bids considered most advantageous to DKPH based on the process and the evaluation criteria set forth below. Bids that are deemed to be responsive will be submitted to the evaluation committee for review. Bids that are deemed to be non-responsive will not be evaluated or considered for award. Bids that do not contain pricing information will not be considered for an award.

4.2 Method of Award

Award of this contract will be made to the lowest-priced, responsive, and responsible Bidder(s) whose offer meets the requirements and specifications outlined in this Request for Quotation

(RFQ). Bidders must submit pricing for all items listed on the Cost Proposal Form. Failure to provide pricing for all required items may result in the Bidder's offer being deemed non-responsive and rejected.

4.1 Price

The pricing proposed by the Bidder shall be fixed for the duration of the contract award period.

4.2 Warranty

A. Type of Warranty Coverage Required

Bidder(s) shall warrant the products and/ or services against faulty labor and/or defective material for no less than ninety (90) calendar days after the date of acceptance by DeKalb Public Health. This warranty requirement shall remain in effect for the full period identified above; regardless of whether the Bidder is under contract with DeKalb Public Health at the time of defect. Any payment by DeKalb Public Health on behalf of the goods or services received from the Bidder does not constitute a waiver of these warranty provisions.

B. Correcting Defects Covered Under Warranty

Bidder(s) shall be responsible for promptly correcting any deficiency, at no cost to DeKalb Public Health within seven (7) calendar days after DeKalb Public Health notifies the Bidder of such deficiency in writing. If the Bidder fails to honor the warranty and/or fails to correct or replace the defective work items within the period specified, DeKalb Public Health may at its discretion, notify the Bidder, in writing, that the Bidder may be subject to contractual default if the corrections or replacements are not completed to the satisfaction of the DeKalb Public Health within five (5) calendar days of receipt of the notice. If the Bidder fails to satisfy the warranty within the period specified in the notice, the DeKalb Public Health may (a) place the Bidder in default of its contract, and/or (b) procure the products or services from another Bidder and charge the awarded Bidder for any additional costs incurred by DeKalb Public Health for the work or items invoiced.

4.3 Acceptance of Product & Service

The products and services to be provided hereunder shall be delivered to DeKalb Public Health and maintained in full compliance with the specifications and requirements set forth in this contract. If a Bidder’s product or service is determined to not meet the specifications and requirements of this contract, either prior to acceptance or upon initial inspection, the Bidder shall provide a direct replacement for the item and installation. The Bidder shall not assess any additional charge(s) for any conforming action taken by DeKalb Public Health under this clause.

4.4 Invoices

The Contractor shall submit a fully itemized invoice that references the DeKalb Public Health contract number, material descriptions, quantities, unit price(s), and service location(s).

1. CONTRACT: The request for proposal invitation, terms and conditions, the specifications and the received proposal form the contract and they shall be fully part of the contract, as if thereto attached, or therein repeated. These documents represent the entire agreement between the successful vendor and DeKalb Public Health ("DKPH") and supersede any prior discussions or negotiations, representations, or agreements, either written or oral. Contracts, if awarded, will be awarded to responsible proposers whose proposals will be most advantageous to the DKPH, cost and other factors considered. The determination will be solely at the discretion of the DKPH.

   Based upon the availability of funding and the assumption of satisfactory performance by the responder awarded the initial contract, it is the intent of the DKPH to enter into a series of four (4), one-year renewable contracts. The contract shall not bind, nor purport to bind, the DKPH for any contractual commitment in excess of the original contract period, which is anticipated to be July 1, 2024, through June 30, 2025.

   In the event that DKPH exercises the right to renew, all terms, conditions, and specifications of the original contract, as amended, shall remain the same and apply during the extension period. A period not less than three years, or no more than five years, in duration. If an extension option is exercised, such shall be accomplished in writing between the contractor and DKPH's Procurement and Contracts Division.

2. The DKPH reserves the right to reject or accept any or all proposals and to waive informalities, minor irregularities and technicalities in proposals received, whichever is deemed to be in the best interest of the DKPH, and to re-advertise.

3. The DKPH may accept any items or group of items of any proposal unless the proposer qualified his proposal by specific limitations.

4. COMPLETION: The Offeror shall read proposal carefully, complete all entries, and submit all documents or information requested. Failure to do so may result in rejection of the proposal.

5. CONTRACT RENEWAL: After the initial contract term, the DKPH reserves the right to renew the contract for four (4) additional years if the vendor and the DKPH mutually agree. Renewing the contract would imply doing so under the same terms and conditions unless proposed changes are mutually agreed upon by both parties.

6. FUNDING: If for any fiscal year (July 1 to June 30) of this contract, DKPH for any reason, fail to appropriate funds for these services, the DKPH will notify the vendor immediately and will no longer be obligated under the contract.

7. EXCEPTIONS: Proposals meeting the requirements of this document shall be considered. Offerors taking exception to any of the terms, conditions or offering substitutions shall state these exceptions plainly on the Exceptions Page of this document.

8. DEVIATIONS to any/all requested options in this proposal are subject to approval by DKPH prior to any resultant award.

9. QUANTITIES: Unless otherwise noted, any quantities provided for this Request for Proposal are estimated volume and do not represent a purchase contract quantity. DKPH reserves the right to purchase quantities that are fewer, greater, or even none for the line items presented based on needs at given times during the period of this pricing contract. The DKPH reserves the right to not consider a proposal if a service charge, minimum dollar, or minimum quantity is applied.

10. OFFER TIMELINE: Offeror agrees to keep their offer open for acceptance by the DKPH for no less than ninety (90) days from the CSP response date and time.

11. COMPLIANCE: Under this contract, the DKPH Procurement Supervisor will have the responsibility to ensure compliance with contract requirements, such as but not limited to acceptance and inspection of equipment and services provided.

12. UNDERSTANDING: Offeror, by making his/her proposal, represents that he/she has read and understands the request for proposal.

13. PURCHASE ORDER: DKPH limits its purchases through the use of properly approved and authorized purchase orders. The successful vendor must be able to accept purchase orders via email (preferred) or facsimile (FAX). Therefore, the purchase order number shall appear on ALL itemized invoices to ensure payment.

14. Any contract(s) or agreement(s) signed by any DKPH employee other than the District Health Director or their designee is considered null and void.

15. INVOICING: The vendor shall submit itemized invoices within a 30-day window of service during the DKPH's fiscal year in which the items were purchased. Invoices shall indicate the vendor contract number with the DKPH along with the DKPH contract number. Invoices shall be issued only for services provided. Payment shall not be due until the invoice(s) are submitted after delivery of service. Payments will be made within thirty (30) days of receipt of an accurate non-disputed invoice. All invoices can be mailed directly to: DKPH, Attention: Accounts Payable Department, P.O. Box 987, Decatur, Georgia 30031 and to the Program Manager.

16. TAX EXEMPTION: DKPH, by law, is exempt from most taxes. Offeror to retain on file a copy of a tax-exempt form submitted by DKPH. Offeror is encouraged to allow for an automated tax exemption, not requiring the department buyer to request exemption. Do not include tax in your bid totals. If awarded contract, Offeror may

obtain a copy of the DKPH Tax Exemption Certificate by contacting the DKPH Purchasing Department.

17. SIGN-IN AND IDENTIFICATION BADGES: For safety purposes, all vendors will sign-in at the DKPH or administration front desk when entering a DKPH facility. All vendors will be expected to show their driver's license or other government issued photo identification card to the employee at the front desk at the administration office.

18. FAILURE TO ABIDE BY TERMS: If at any time, a vendor fails to fulfill or abide by the terms, conditions, or specifications of the contract, or to perform by providing the items/services at the price submitted or within the specified time frame, the DKPH reserves the right, upon written notice to the vendor to cancel the contract.

19. DEFAULT: Prior to the cancellation of the contract for default, DKPH's Procurement and Contracts Division will advise the vendor, in writing, of their intentions, and the reasons for such intentions. The vendor will be allowed fifteen (15) days to cure the default condition. If such condition is not cured to the satisfaction of the DKPH after that time, then the cancellation of the contract may be executed.

20. GIFTS: Please note that a "gift to a public servant" is a Class A misdemeanor offense if the recipient is a government employee who exercises some influences in the purchasing process of the governmental body. This would certainly apply to anyone who helps establish specifications or is involved in product selection or directs a purchase.

21. INTERLOCAL AGREEMENTS, PURCHASING COOPERATIVES: The DKPH reserves the right to utilize other DKPH contracts, State of Georgia contracts, contracts awarded by other Governmental Agencies, other Boards, or cooperative agreements in lieu of any offer received, or award made as a result of this proposal, if it is in the DKPH's best interest to do so.

22. VENUE: Both parties agree that venue for any litigation arising from this contract shall lie in DeKalb County, Georgia.

23. INSURANCE. Prior to beginning work, the successful contractor is required to furnish Certificates of Insurance as may be required by the DKPH and described in the specifications *(Exhibit A)*

24. PERFORMANCE: Prospective vendor must affirmatively demonstrate responsibility through a satisfactory performance record. Each Offeror is required to submit with their proposal a list of three (3) references of organizations for which they currently or have provided products/services to within the last three (3) years. The list shall include the company/entity name, address, contact name, and telephone number.

25. PLACES OF BUSINESS: Prospective vendor may be required to furnish evidence in writing that they maintain permanent places of business and have adequate places of business and have adequate equipment, finances, and personnel to furnish the items/services offered satisfactorily and expeditiously.

26. EXCEPTIONS: Offerors taking exception to the terms and conditions or specifications of this proposal shall state these exceptions plainly on the Exception Page of the proposal document. If no exceptions are indicated on the submitted form, it will be assumed that your proposal complies with our document.

27. PRICING: Negotiation may be a part of this process. Therefore, vendors are cautioned to submit their most competitive price for their product and service the first time through on the Proposal Response forms. If the scope of the proposal and all other requirements are met initially, there may not be any need for negotiation with any vendor.

28. AWARD: It is the intention of the DKPH to establish a list of as many offerors as successfully respond to this RFQ. DKPH does not guarantee any quantities or dollar amounts relating to this proposal, as items and/or services will be purchased on an "as needed" basis with available funding. Purchases will be based upon the DKPH's needs throughout the period covered by this proposal.

29. NOTIFICATON OF AWARD: All vendors properly responding on time to this proposal with all of the required documents complete, will be considered for award. The DKPH may elect to issue subsequent proposals and approve additional vendors for the same or similar items/services during the agreement period, if it is determined to be in the best interest of the DKPH.

30. CANCELLATION: DKPH shall have the right to cancel for default all or any part of the undelivered portion of this order/service if vendor breaches any of the terms hereof including warranties of vendor or if the vendor becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of any other remedies, which DKPH may have in law or equity.

31. FORCE MAJEURE: If by reason of Force Majeure (unforeseeable circumstances), either party hereto shall be rendered unable wholly or in part to carry out its obligations under this agreement, then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch. The term Force Majeure as employed herein, shall mean acts of God, acts of public enemy, orders of any kind of government of the United States or the State of Georgia or any civil or military authority; insurrections; epidemics; landslides; land sinkage; lightning; earthquakes; fires;

hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions; breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability.

32. ASSIGNMENT DELEGATION: No right or interest in this contract shall be assigned or delegation of any obligation made by vendor without the written permission of DKPH. Any attempted assignment or delegation by vendor shall be wholly void and totally ineffective for all purposes unless made in conformity with this paragraph.

33. WAIVER: No claim or right arising out of a breach of this contract can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waiver or renunciation is supported by consideration and is in writing signed by the aggrieved.

34. INTERPRETATION PAROLE EVIDENCE: This writing is intended by the parties as a final expression of their agreement and is intended also as a complete and exclusive statement of the terms of their agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplementing or explaining any term used in this agreement. Acceptance or acquiescence in a course of performance rendered under this agreement shall not be relevant to determine the meaning of this agreement even though the accepting or acquiescing party has knowledge of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code is used in this agreement, the definition contained in the Code is to control.

35. ADVERTISING: The vendor shall not advertise or publish, without DKPH's prior consent the fact that DKPH has entered into this contract, except to the extent necessary to comply with proper requests for information from an authorized representative of the federal, state, or local government.

36. RIGHT TO ASSURANCE: Whenever one party to this contract in good faith has reason to question the other party's intent to perform, he/she may demand that the other party give written assurance of his/her business intent to perform. In the event that a demand is made, and no assurance is given within five (5) days, the demanding party may treat this failure as an anticipatory repudiation of the contract.

37. DISCLOSURES: By signing this proposal, a vendor affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the proposal submitted. Vendor shall note any and all relationships that might be a conflict of interest and include such information with the proposal (Conflict of Interest Questionnaire). By signing this proposal, a vendor affirms that, to the best of his/her knowledge, the proposal has been arrived at independently, and is submitted without collusion with anyone to

obtain information or gain any favoritism that would in any way limit competition or give them an unfair advantage over other vendors in the award of this proposal.

38. TERMINATION OF CONTRACT: It is understood that the DKPH retains the option to terminate this Agreement for any reason at the end of each contract year without pecuniary risk or penalty or at any point during the contract term with evidence of just cause. The termination will become effective, and this Agreement shall terminate sixty (60) days prior to the end of the contract year or for just cause. The termination will become effective, and this Agreement shall terminate sixty (60) days following written notification of intent.

39. CONFIDENTIAL OR TRADE SECRETS If any of the information is confidential or a trade secret belonging to the vendor and, if release would give advantage to a competitor or vendor, that information should be filed with the proposal in a separate envelope marked "CONFIDENTIAL – DO NOT DUPLICATE WITHOUT PERMISSION".

    Acceptance of such materials does not constitute an admission by DKPH that the materials are confidential or a trade secret. CRIMINAL RECORDS HISTORY: The vendor shall insure that all entities with which it contracts shall supply information regarding criminal records history of any employee, agent or consultant who shall be present on DKPH's property at any time. Under no circumstances shall any entity be allowed to use employees, agents or consultants present on site who have been convicted of a felony or a crime involving sexual misconduct.

40. COMPETITIVE PROCUREMENT: This RFQ is part of a competitive procurement process which helps to serve the DKPH's best interest. It also provides vendors with a fair opportunity for their products to be considered. The process of competitive negotiation being used in this case shall not be confused with the different process of competitive sealed bidding. The latter process is usually used where the goods or services being procured can be described precisely and price is generally the determinative factor, although it may be, and the DKPH has the flexibility it needs to negotiate with vendors to arrive at a mutually agreeable relationship.

41. LENGTH OF CONTRACT: All responses to the RFQ shall be valid for the date of DKPH approval with the possibility of four (4) additional annual renewals between the DKPH and the Vendor.

42. ACCEPTANCE: This will be a single or multi-vendor award. DKPH reserves the right to accept or reject any or all of the proposals submitted, waive minor technicalities, and accept the offer most advantageous to the DKPH. Contract, to awarded vendor, will be based on the determined "best value for the DKPH".

43. OTHER REQUIREMENTS: The warranty, general, special terms and conditions, insurance, submittal documents and specifications as stated herein shall apply and

shall not be nullified, voided or altered in any way by the inclusion of the Offeror's pre-printed forms with this proposal or any other document submitted during delivery of product, invoicing, acknowledgement letters, emails, faxes, routing communications between the contracted parties, of subcontract employees, or third parties unless specifically acknowledged and agreed to in writing by DKPH.

44. PERFORMANCE. The responsibility for compliance with this solicitation and the subsequent contract shall be with the submitting Offeror. Awarded Offerors are expected to provide prompt service that is due under this contract including warranties. Past performance of the Offeror may be a factor in awarding future contracts.

45. Any problems or discrepancies that are not covered by the above requirements should be directed to the DKPH Office of Purchasing for a determination or clarification prior to any action taken on said problem or discrepancy. If the Offeror fails to make such request, no excuse will thereafter be entertained for failure to carry out the work in a satisfactory manner. All bidders shall provide detailed explanations of any variances or exceptions the Offeror has with any requirement or terms specified in this RFQ and shall thoroughly explain any alternate service offered. DKPH is not responsible for any costs incurred by the vendor for the preparation or distribution of this bid. Respondents or other authorized representatives are expected to fully inform themselves as to all conditions, requirements, and specifications before submitting offers. Failure to do so will be at the Offeror's own risk. Proprietary information, if any, submitted to DKPH in response to this bid should be identified as such. Any information identified as proprietary will be handled in accordance with the provisions of the Georgia Open Records Public Information Act as it applies to such information.

46. DKPH LICENSING PROGRAM: The DKPH logo cannot be used without the expressed, written permission of the DKPH

47. PURCHASE ORDER. Proposer must accept the ordering of services via DKPH purchase order. This portion of the RFQ pertains to the offeror selected for final contract award ("contractor").

48. INCREASES. If deemed appropriate by the DKPH, extension period percentages of increase shall be negotiated with the contractor. If a mutual agreement cannot be reached, the DKPH reserves the right to rebid.

49. ADDITIONAL SERVICES. DKPH reserves the right to request the contractor to provide additional services not outlined herein. In the event this occurs, compensation will be negotiated at that time.

50. COST. Unless otherwise specified herein, the contractor shall be responsible for furnishing all material, labor, facilities, equipment, and supplies necessary to perform the services required herein.

51. INDEPENDENT CONTRACTOR. The contractor represents itself to be an independent contractor offering such services to the general public and shall not represent itself or its employees to be employed by the DKPH. The sole relationship between DKPH and the contractor is as established by this contract. The contractor acknowledges responsibility for filing all returns and paying all taxes, FICA, employee fringe benefits, workers compensation, employee insurance, minimum wage requirements, overtime, etc., associated with the performance of the contractual requirements herein, and agrees to indemnify, save, and hold the DKPH, its officers, agents, and employees, harmless from and against, any and all losses, costs, attorney fees, and damage of any kind related to such matters. Upon request, the contractor shall provide DKPH evidence of compliance with these requirements.

52. COMMUNICATION ON PROJECTS. The contractor shall fully coordinate its activities in the performance of the contract with those of the DKPH. As the work of the contractor progresses, advice and information on matters covered by the contract shall be made available by the contractor to the DKPH throughout the contract period.

53. OWNERSHIP OF MATERIALS. The contractor shall agree and understand that all reports and material developed or acquired by the contractor as a direct requirement specified in the contract shall become the property of the DKPH. No reports or material prepared, as required by the contract, shall be released to the public without the prior written consent of the DKPH.

54. INDEMNIFICATION. The contractor shall understand and agree that DKPH cannot save and hold harmless and/or indemnify the contractor or employees against any liability incurred or arising as a result of any activity of the contractor or any activity of the contractor's employees related to the contractor's performance under the contract. Therefore, the contractor must acquire and maintain adequate liability insurance in the form(s) and amount(s) sufficient to protect DKPH, its agencies, its employees, its clients, and the general public against any such loss, damage and/or expense related to his/her performance under the contract. The insurance shall include an endorsement that adds DKPH as an additional insured.

    The contractor shall not be responsible for any injury or damage occurring as a result of any negligent act or omission committed by DKPH or its employees.

55. CONFIDENTIAL INFORMATION. Inasmuch as under the contract the contractor may acquire confidential information, the contractor agrees to use such information only for the sole benefit of the DKPH and to keep confidential such information, as well as all information developed in the conduct of the work contracted for including information disclosed by the DKPH to contractor or any other person engaged in the contracted work. The contractor further agrees that all data, technical information, and reports developed by contractor or any person engaged in the contracted work are the property of the DKPH and shall not be disclosed to others at any time or used for any other purpose other than for the sole benefit of the DKPH, and that upon

termination of the contract, or at any other time the DKPH requests, the contractor or any other person involved in the contracted work will transmit to the DKPH any written, printed, or other materials embodying such confidential information, including all copies and excerpts thereof, given to, prepared by or for the contractor, or any other person involved in the contracted work. It is further understood and agreed that this obligation to keep such information confidential shall continue at all times beyond the completion of the contracted work. W-2 tax information would be the most sensitive file the DKPH would send to the contractor (once annually).

56. The contractor shall agree and understand that all exhibits, materials, digital files, artwork, design features and concepts developed as a result of the contract shall become the property of the DKPH, with all rights and interests for present and future publication, display, sale, copyright, or other use as deemed appropriate by the DKPH.

57. COMPLY WITH APPLICABLE LAW. The contractor must comply with all existing or future applicable laws, including but not limited to, those pertaining to soy-based ink and recycled paper.

58. NO EXCLUSIVE ARRANGEMENT. The contractor agrees and understands that the contract shall not be construed as an exclusive arrangement and further agrees that the DKPH may secure identical and/or similar services from other sources at any time in conjunction with or in replacement of the contractor's service.

59. VIOLATIONS. If the contractor is found to be in violation of this requirement or the applicable state, federal and local laws and regulations, and if the DKPH has reasonable cause to believe that the contractor has knowingly employed individuals who are not eligible to work in the United States, the DKPH shall have the right to cancel the contract Immediately without penalty or recourse and suspend or debar the contractor from doing business with the DKPH. The DKPH may also withhold up to twenty-five percent of the total amount due to the contractor.

60. AUDIT. The contractor shall agree to fully cooperate with any audit or investigation from federal, state, or local law enforcement agencies.

61. CONTRACT MODIFICATIONS: With the exception of specifically designated persons in the Office of Purchasing selected for this purpose by the DKPH, employees of the DKPH are not authorized to modify, interpret, or clarify such terms, conditions or specifications, and proposers should not rely on the presentments of employees or agents other than those with express authority to make such presentment

Exhibit A

Cost Proposal

Service	Price Per Patient
PA or AP Chest X-Ray	$
Lateral View (if ordered by referring physician)	$
Chest Apical lordotic view	$
Decubitus or oblique chest views (two interpretations)	$
Other plain film studies as required	$

Total Base Amount: _____

Total Base Amount in Words: _____

Contractor: _____

Signature: _____

Print: _____

Date: _____

THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH BID

EXHIBIT B

Certificates of Insurance

Along with the contract documents sent to Board for execution, Contractor shall furnish Certificates of Insurance from companies doing business in Georgia or written evidence of self-insurance and acceptable to DKPH covering:

(a) Statutory Workers' Compensation Insurance, or proof that Contractor is not required to provide such coverage under State law. Contractor agrees to confirm that all subcontractors likewise carry statutory Workers' Compensation Insurance, and to provide proof of such confirmation to Board.

(b) Professional liability insurance on the services in this contract with limit of one million dollars ($1,000,000).

(c) Comprehensive liability insurance covering all operations and automobiles;

(1) With limits of $100,000/300,000 bodily injury.

(2) With limits of $100,000 property damage.

(d) "Umbrella" or "excess" coverage cannot be used to reach limits stated in (b) and (c).

Certificates of insurance must be executed in accordance with the following provisions:

(a) Certificates to contain policy number, policy limits and policy expiration date of all policies issued in accordance with this contract;

(b) Certificates to contain the location and operations to which the insurance applies;

(c) Certificates to contain the following clause:

"Re: change or cancellation. Policy certified will not be changed or cancelled without ten (10) days prior notice to the DeKalb County Board of Health, as evidenced by return receipts of registered or certified letters."

(d) Certificates to contain endorsement incorporating indemnification agreement assumed by the Contractor further agree as follows:

(1) On the front of the certificate, the certificate is to contain the following clause:

"Re: Indemnification Agreement. Contract liability is included. See Indemnification Agreement clause on the reverse side of the certificate.";

(2) Type the following indemnification agreement statement on the reverse side of the certificate:

"The Contractor shall defend, indemnify and hold harmless DKPH for any claims, charges or suits that arise due to the Contractor's error, omission, negligence or acts."

(e) Contractor shall be wholly responsible for securing certificates of insurance coverage as set forth above from all subcontractors who are engaged in this work.

End of Exhibit B.

CORPORATION WITHOUT CORPORATE SEAL
STATEMENT OF CORPORATE RESOLUTION

I, _____, certify the following:
(Secretary, Board of Directors)

WHEREAS, I am duly elected and authorized secretary of

_____, organized and
(Name of Corporation)

incorporated to do business under the laws of the State of Georg
WHEREAS, said Corporation has through lawful resolution of the Board of Directors of the Corporation duly

authorized and directed _____, in his/her official capacity
(Name of Individual)

as _____,
(Must be President, Vice-President, Chief Executive Officer, or Assistant Secretary), of the Corporation, to enter and execute this written contract with the DeKalb County Board of Health dba DeKalb Public Health, for the

provision of _____ services for the period

beginning ____upon full execution_____ and ending _____, and be it further

RESOLVED, that the foregoing resolution has not been rescinded, modified, amended, or otherwise changed in anyway by the Board of Directors, since the adoption thereof, and is in full force and effect on the date hereof.

IN WITNESS WHEREOF, I have set my hand and seal this ____ day of _____, 20____.

_____
Signature (Representative, Board of Directors)

_____
Typed Name of Individual Signing

_____
Title of Individual Signing

End of Exhibit C

CONSOLIDATED CERTIFICATE REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over $100,000, as defined at 34 CFR Part 82, Section 82.105 and 82.110, the applicant certifies that:

a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - L.L.L. "Disclosure Form to Report Lobbying", in accordance with its instructions;

c. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclosure accordingly.

2. **DEBARMENT,SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

As required by Executive order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110:

A. The Applicant certifies that it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or
voluntarily excluded from covered transactions by any Federal department or agency;

b. Have not within a three-year period proceeding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction: violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen; property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with the commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

CONSOLIDATED CERTIFICATE REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

3. **DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 35, Sections 85.605 and 85.610:

A. The applicant certifies that it will or will continue to provide a drug-free workplace.

Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees about -

(1) The dangers of drug abuse in the workplace.
(2) The grantee's policy of maintaining a drug-free workplace.
(3) Any available drug counseling, rehabilitation, and employee's assistance programs; and
(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

(1) Abide by the terms of the statement; and
(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendars' days after such conviction.

e. Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3) Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (dX2), with respect to any employee who is so convicted -

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
(2) Requiring such employees to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f),

CONSOLIDATED CERTIFICATE REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

B. The Grantee may insert in the space provided below the site(s) for the performance of work done
in connection with the specific grant:
Place of Performance: (street address, city, county, state, zip code).

_____
_____
_____

Check ☐ if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implement at 34 CFR Part 85, Section 85.605 and 85.610 -

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and
B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to Director, Grants and Contract Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

_____ _____
Signature Date

End of Exhibit D

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor(s) Name: _____

Address: _____

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13- 10-91, stating affirmatively that the individual, firm, or corporation which is registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E- Verify,* in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.GA. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the DeKalb Public Health within five (5) business days after any subcontractor(s) is/are retained to perform such service.

_____ _____

E Verify ™ Company Identification Number Date of Authorization

_____ _____

BY: Authorized Officer or Agent Date (Name of Person or Entity)

SUBSCRIBED AND
SWORN BEFORE ME ON
THIS THE
_____ DAY OF , 202_

_____ [NOTARY SEAL]

Notary Public

My Commission Expires: _____

*** or any subsequent replacement** operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.

End of Exhibit E

REFERENCES

In the space provided below, please list a minimum of three (3) references giving the name, address, phone, email address, and contact person of companies, organizations, or agencies for whom you have provided services similar to those listed in this RFQ.

Company Name	
zAddress	
Phone Number	
Contact Person	
Email Address	

Company Name	
Address	
Phone Number	
Contact Person	
Email Address	

Company Name	
Address	
Phone Number	
Contact Person	
Email Address	

Company Name: _____

Signature of Authorized Company Official: _____

Title: _____

Date: _____

End of Exhibit F